

TOWARDS TRANSITION STIRLING

**Report and Accounts
for the year ended
31st March 2017**

Towards Transition Stirling Report and Accounts for the year ended 31st March 2017

Trustees' Report

Board of Trustees and Administration Details

The Board of Trustees are pleased to present their report and accounts for the year to 31st March 2017.

Towards Transition Stirling (TTS), also known as Transition Stirling, was set up as an unincorporated association in March 2012 and registered as a Scottish Charitable Incorporated Organisation (SCIO) No. SC043469 on the 4th October 2012. It is governed by its constitution.

TTS is made up of its members from whom the trustees are recruited and elections are held at a General Meeting. The Board itself may, at any time, appoint any member to become a charity trustee. At each Annual General Meeting all of the charity trustees must retire from office, but may then be re-elected.

The current trustees and those serving in the year are as follows:

Robin Beer
Duncan Clark
Stephen Harland
Kerry McBride
Gavin Smith
Chris Steedman

The principal address of the charity is 3 Castle Court, Stirling FK8 1EL

The Objectives of the Charity

The organisation's purposes are:

- to advance citizenship or community development (including rural or urban regeneration and the promotion of civic responsibility, volunteering, the voluntary sector or the effectiveness or efficiency of charities).
- to advance environmental protection or improvement by/through
 - raising awareness of the implications of Climate Change and Peak Oil and encourage contributions from all sections of the community to plan and take action for a locally resilient, sustainable future.
 - exploring and following pathways of practical actions that will reduce our harmful greenhouse gas emissions and dependence on fossil fuels and build local economy
 - building Stirling's resilience, that is, its ability to withstand "shocks" from the outside, through being more self reliant in areas such as food, energy, healthcare, jobs and economics
 - working in partnership with other organisations, particularly local community groups and other voluntary organisations to meet our purposes as outlined above.

Transition Stirling was awarded a grant through the Climate Challenge Fund managed by Keep Scotland Beautiful and funded by Scottish Government to open the second tool library in the UK. This pioneering project was highly successful, drawing in customers from across the surrounding area and helping them to develop the habit of borrowing tools and various other pieces of equipment instead of buying them. Our Tool Library extended the borrowing ethos to encompass not only DIY tools but also gardening tools, office and home hobby equipment. Customers used the tools for all sorts of projects, from fixing up new homes, to building projects and even opening new small businesses. The tools also enabled people to repair things at home and upcycle old items to create new ones, such as hedgehog homes from pallets or play forts for children and reduce their food waste through borrowing equipment like dehydrators. The "Tool Shed" rapidly became an important resource to the local community, empowering people from all backgrounds through access to tools and equipment they might not have been able to use otherwise.

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Trustees' Report (continued)

Developed out of the popularity of Grow, Cook, Eat! we shared skills throughout the community through workshops on growing and cooking food and foraging. We held workshops on repairing clothes and refurbishing furniture. Our workshops were very popular and well attended. Using the suggestions that customers have provided we continued to present a diverse range of learning experiences.

Feast and Fling

Funded by Big Lottery Fund's Celebrate fund, Transition Stirling held a series of workshops in the run up to a large event. These consisted of sharing skills to prepare for a Community Celebration, such as making cordials with local and foraged ingredients, sewing a variety of scrap materials for bunting and pom-poms, and decorating used jars with Autumn leaves for homemade lanterns. The main event, Transition Stirling Feast and Fling, was a potluck lunch style event to raise awareness of sustainable food choices and a was rounded off with a ceilidh, music and calling supplied by a local ceilidh band.

Community Learning Exchange

We were awarded a grant through the Community Learning Exchange to fund a Project visit to see Edinburgh Tool Library and learn from their experiences and development, having been open for a few years. The trip gave us lots of great ideas as to how to approach different problems we were to face, circumstances to avoid, if possible, and gave the confidence of seeing another project working towards the same goals as us.

Development Grant

We were awarded £1500 from Climate Challenge Fund to develop project ideas for the following year. We used this fund to hold a consultation which engaged 181 people. We then held a workshop called "Shifting Normal" to sense check the ideas that came from the consultation and we held a workshop to decide what values we held as an organisation in order to make sure our future plans fitted within, and were guided by, those values.

Reserves policy

At the end of the year the charity had £3,194 of cash reserves. The trustees recognise that due to the nature of the current funding arrangements, it is difficult to accumulate reserves as funding is restricted to a particular project. The trustees are considering new funding streams so that funds for 3 months' running costs can be held to cover the organisation when further funding is being sought.

Approved by the Trustees on 28/10/2017 and signed on their behalf by:

Signed J. R. H. [Signature]

Towards Transition Stirling Report and Accounts for the year ended 31st March 2017

Independent Examiner's Report to the Board of Trustees of Towards Transition Stirling

I report on the accounts of the charity for the year to 31st March 2017.

Respective responsibilities of the Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Stanley Wynd

Date

10/4/17

Stanley Wynd ACIS FCIE
122 Giles Street
Edinburgh
EH6 6BZ

**Towards Transition Stirling
Receipts and Payments Account for the Year Ended
31st March 2017**

| | Unrestricted funds £ | Restricted funds £ | Total 2016/17 £ | Total 2015/16 £ |
|-------------------------------------|----------------------------|--------------------------|-----------------------|-----------------------|
| Receipts | | | | |
| Grants | - | 132,995 | 132,995 | 138,813 |
| Donations | 764 | - | 764 | - |
| Bank interest | 2 | - | 2 | 5 |
| Other | 710 | - | 710 | 316 |
| Sale of equipment | 705 | - | 705 | 150 |
| Total receipts | <u>2,181</u> | <u>132,995</u> | <u>135,176</u> | <u>139,284</u> |
| Payments | | | | |
| Payments for charitable activities: | | | | |
| Staff costs | - | 79,247 | 79,247 | 87,147 |
| Training costs | - | 11,016 | 11,016 | 11,454 |
| Volunteer expenses | - | 22 | 22 | 1,089 |
| Small equipment, repairs, materials | - | 6,536 | 6,536 | 6,069 |
| Office costs | - | 2,363 | 2,363 | 8,414 |
| Cycle Hub re-fit | - | - | - | 1,998 |
| Shop set-up | - | 4,254 | 4,254 | - |
| Premises costs | - | 11,777 | 11,777 | - |
| Marketing and communications | - | 3,924 | 3,924 | 4,021 |
| Travel and motor | - | 789 | 789 | 6,813 |
| Events | - | 9,138 | 9,138 | 5,891 |
| Conferences and surgeries | - | - | - | 598 |
| Insurance | - | 757 | 757 | 982 |
| Payroll and admin support costs | - | 501 | 501 | 744 |
| Consultancy | - | 1,195 | 1,195 | - |
| Other | - | 1,342 | 1,342 | 1,108 |
| Governance costs: | | | | |
| Accounts and independent | - | 1,020 | 1,020 | 1,020 |
| AGM costs | - | - | - | 180 |
| Purchase of equipment: | | | | |
| Van | - | - | - | 3,200 |
| Total payments | <u>-</u> | <u>133,881</u> | <u>133,881</u> | <u>140,728</u> |
| Transfers between funds | (5,188) | 5,188 | - | - |
| Surplus/(deficit) for year | (3,007) | 4,302 | 1,295 | (1,444) |
| Cash funds brought forward | 4,610 | (2,711) | 1,899 | 3,343 |
| Cash funds carried forward | <u>1,603</u> | <u>1,591</u> | <u>3,194</u> | <u>1,899</u> |

Towards Transition Stirling Statement of Balances 31st March 2017

Bank and cash on hand

| | Unrestricted funds | Restricted funds | Total funds | Total funds |
|------------------------------|-----------------------|---------------------|----------------|----------------|
| | 31/03/2017 | 31/03/2017 | 31/03/2017 | 31/03/2016 |
| | £ | £ | £ | £ |
| Opening balances | 4,610 | (2,711) | 1,899 | 3,343 |
| Surplus / (deficit) for year | (3,007) | 4,302 | 1,295 | (1,444) |
| Closing balances | 1,603 | 1,591 | 3,194 | 1,899 |

Restricted funds

| | Balance at 01/04/2016 | Received | Paid | Transfers | Balance at 31/03/2017 |
|---------------------------------|--------------------------|----------|-----------|-----------|--------------------------|
| | £ | £ | £ | £ | £ |
| 1) Stirling's Low Carbon Future | (5,733) | 25,188 | (24,684) | 5,229 | - |
| 2) Tool Shed Project | - | 102,574 | (101,723) | - | 851 |
| 3) Awards For All | 2,930 | - | (2,930) | - | - |
| 4) Scotmid Co-operative Society | 92 | - | (92) | - | - |
| 5) Celebrate | - | 2,480 | (2,439) | (41) | - |
| 6) Community Learning Exchange | - | 1,407 | (667) | - | 740 |
| 7) CCF Development | - | 1,346 | (1,346) | - | - |
| | (2,711) | 132,995 | (133,881) | 5,188 | 1,591 |

1) Climate Challenge Fund grant for the Stirling's Low Carbon Future project, which was completed in 2015-16. The transfer represents the overspend adjustment from that year.

2) Climate Challenge Fund grant for the Tool Shed project, which was completed in the 2016-17 year.

3) Awards For All Scotland grant to fund the Grow, Cook, Eat! project.

4) Scotmid Co-operative Society grant to contribute towards the cost of tools and plants to help transform the garden.

5) Big Lottery grant for the Feast and Fling project. The transfer represents residual funds transferred to unrestricted funds.

6) Funding from Scottish Community Alliance for Community Learning Exchange.

7) Climate Challenge Fund grant for the development of a further application to the Fund.

Assets

| | 31/03/2017 | 31/03/2016 |
|-------------------|------------|------------|
| | £ | £ |
| Equipment and van | 4,020 | 7,390 |
| Grants receivable | 9,450 | 25,421 |
| Debtor | 180 | - |

Liabilities

| | 31/03/2017 | 31/03/2016 |
|-----------------|------------|------------|
| | £ | £ |
| Unpaid invoices | 10,302 | 13,280 |

**Towards Transition Stirling
Statement of Balances (continued)
31st March 2017**

Board of Trustees

Payments were made to the following trustees in the year: Duncan Clark - £350 (2016: nil) for filming, editing and photography and Kerry McBride - £480 (2016: nil) for sessional work. These payments are provided for in the constitution. No expenses were paid (2016: nil).

Approved by the Trustees on 28/10/2017..... and signed on their behalf

Signed .....

